



APPOMATTOX COUNTY CHAMBER OF COMMERCE

"Serving the community since 1967"

APPOMATTOX CHEERZSM NON-PROFIT AGREEMENT

All "Appomattox Cheerz" Non-Profits (hereinafter the "Non-Profit") agree to the following:

- A. Appomattox County Chamber of Commerce (hereinafter the "Chamber") has approved _____ as the designated Non-Profit for the "Appomattox Cheerz" event to be held on _____, _____ (hereinafter the "Event") at Abbitt Memorial Park.
- B. Non-Profit agrees to purchase the food and non-alcohol beverage concessions for sale to the general public with all proceeds benefiting the Non-Profit.
- C. **FOOD PERMIT:** Non-Profit agrees to apply for the Temporary Food Permit and comply with all health department regulations regarding the sale of concession food. **Permit applications are required to be filed at least 2 weeks (10 business days) in advance of the Event.** The Chamber will require proof of the health department permit in advance of the Event **BEFORE** any food is prepared or sold. For your convenience, here are the contact numbers for Appomattox (434-352-2313) and Campbell County (434-592-9550).
- D. **50/50 RAFFLE:** Non-Profit acknowledges that the Chamber **will require a minimum of two representatives from the Non-Profit to assist with selling 50/50 tickets** during the Event, with the ticket sales proceeds distributed as follows: **50% to winning ticketholder**; and **50% to the Non-Profit**. The Chamber will provide the tickets. At the conclusion of selling the 50/50 tickets, the Non-Profit **MUST** bring the tickets & ALL ticket sales cash to the Chamber's representatives at the main gate for counting, at which time the Chamber will present the Non-Profit with its share of the proceeds.
- E. **EVENT STAFFING:** Non-Profit agrees to provide its own employees/volunteers, tables, chairs, grills, tents, cash boxes, an appropriate cash fund, etc. for the Event. The Chamber **requires** a list of the names of all employees/volunteers that will be helping to work the Event, and **requires** that ALL employees/volunteers wear some form of group identification (t-shirts or name tags) & register with the Chamber at the main entrance. **Only those employees/volunteers listed who will be ACTIVELY involved with the food concessions will be permitted to enter the Event at no charge – all others will be required to pay the admission fee.**
- F. Non-Profit also acknowledges that **the Chamber is not obligated to provide change to the Non-Profit during the Event; therefore, the Non-Profit needs to make an allowance for proper change funds.**
- G. Non-Profit agrees to arrive **no later** than 4:30 p.m. on the day of the Event to set up its concession space and further agrees to take down the concession space no later than 9:00 p.m.
- H. Non-Profit is required to contact the Chamber at least **two weeks prior** to the Event to confirm.
- I. Non-Profit agrees to remove all signage, trash or other debris generated by its concession space at the Event.

J. **EVENT CANCELLATION:** If the Event is cancelled due to inclement weather, the Chamber will promptly notify the Non-Profit of the cancellation. The Chamber will attempt to reschedule the Event and notify the Non-Profit accordingly of the new date. Each party agrees to hold harmless the other party for the cancellation.

Witness:

APPOMATTOX CHEERZSM NON-PROFIT:

Authorized Signature: _____ Date: _____

Printed Name & Title: _____

Organization Name: _____

Organization Address: _____

Organization Phone No.: _____ Emergency Contact No.: _____

Email Address: _____

APPOMATTOX COUNTY CHAMBER OF COMMERCE:

Signature: _____ Date: _____

Printed Name & Title: _____